

CANDELAS SPECIAL IMPROVEMENT DISTRICT NO. 1
8390 E. Crescent Parkway, Suite 300
Greenwood Village, CO 80111
Phone: 303-779-5710

www.candelascommunity.com

NOTICE OF SPECIAL MEETING AND AGENDA

DATE: Tuesday, February 20, 2024
TIME: 4:00 p.m.
LOCATION: Candelas Parkview Swim and Fitness Club
198645 W. 94th Avenue
Arvada, CO 80007

You can also attend the meeting in any of the following ways:

URL:
https://teams.microsoft.com/l/meetup-join/19%3ameeting_Y2I0NTdiZmUtNGYyNC00YTExLThlMGYtNTE3ZjdiODg3YTll%40thread.v2/0?context=%7b%22id%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22oid%22%3a%221f1b712c-e235-4dd5-b5c5-d830e47350db%22%7d

Dial in:
1-720-547-5281 United States, Denver
Phone Conference ID: **495 678 684#**

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Peter Schulte	President	May, 2027
Anna Smith	Vice President	May, 2027
Craig Conway	Secretary	May, 2025
Paul Hoisington	Treasurer	May, 2027
Travis Hart	Assistant Secretary	May, 2025

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.

II. PUBLIC COMMENT – Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be

limited to three (3) minutes per person.

III. EXECUTIVE SESSION *(If needed, an executive session may be called for specific purposes authorized pursuant to § 24-6-402(4), C.R.S.; and only after announcement at the public meeting of the specific topic for discussion and the statutory citation authorizing the executive session, and a 2/3 vote of the quorum present of the Board.)*

- A. Sustainability Trust Program and CSID No. 1 governing documents and operations (Adjourn to Executive Session pursuant to Section 24-6-402(4)(b), C.R.S., for the purpose of receiving legal advice and related questions).

[NOTE: No formal action or adoption of any proposed policy, position, resolution, rule, or regulation may be taken in Executive Session.]

IV. CONSENT AGENDA

- A. Review and consider approval of minutes of the November 16, 2023 Regular Meeting (enclosure).

V. FINANCIAL MATTERS

- A. Review and ratify prior claims (enclosure).

VI. OPERATIONAL MATTERS

VII. LEGAL MATTERS

VIII. OTHER BUSINESS

- A. Projects for Consideration of Approval.
 - i. Irrigation Controller Updates in the minimum amount of \$162,920.00.
 - ii. Slow the Flow Residential Audits in the amount of \$1,480.00.
 - iii. Waterwise Yard Seminars in the amount of \$2,400.00.
 - iv. Scholarships in the amount of \$5,000.00.
 - v. School Bus Bike Racks in the amount TBD.
 - vi. Sustainable Communities Awards in the amount of \$1,200.00.

IX. ADJOURNMENT

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
CANDELAS SPECIAL IMPROVEMENT DISTRICT NO. 1
(THE “DISTRICT”)
HELD
NOVEMBER 16, 2023

A special meeting of the Board of Directors (referred to hereafter as “Board”) of the Candelas Special Improvement District No. 1 (referred to hereafter as the “District”) was convened on Thursday, November 16, 2023, at 5:00 p.m. at Candelas Parkview Swim & Fitness Club, 19865 W. 94th Avenue, Arvada, Colorado 80007. This District Board meeting was also held via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Peter Schulte, President
Anna Smith, Vice President
Craig Conway, Secretary
Paul Hoisington, Treasurer
Travis Hart, Assistant Secretary

Also In Attendance Were:

Lisa Johnson, Alex Clem, Rachel Alles and Alonso Duran Rodriguez; CliftonLarsonAllen LLP (“CLA”)
Brittany Barnett and Jerry Jacobs; Timberline District Consulting LLC (“Timberline”)
Russell Newton, Esq.; Seter & Vander Wall, P.C.
Pete Dyer, Dale Meier and other members of the public

ADMINISTRATIVE MATTERS

Call to Order and Agenda: Director Schulte called the meeting to order at 10:12 p.m. There was distributed for the Board’s review and approval, a proposed agenda for the District’s special meeting. Following review, upon a motion duly made by Director Hoisington, seconded by Director Smith and upon vote unanimously carried, the Board approved the agenda, as presented.

Disclosures of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Attorney Newton requested members of the Board disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with statute, if any.

Quorum, Location of Meeting, and Posting of Meeting Notices: It was noted

RECORD OF PROCEEDINGS

that a quorum was present. The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. The Board determined that the meeting would be held as a hybrid by video/telephonic means and with individuals attending in person. It was noted that the notice was duly posted and that no objections to the video/telephonic manner of the meeting or any requests that the video/telephonic manner of the meeting be changed by taxpaying electors within the District boundaries have been received.

2024 Meeting Schedule: The Board determined to schedule meetings as needed in 2024.

PUBLIC COMMENT

There was no public comment.

DIRECTOR'S MATTERS

QRES Process and Criteria/Guidelines for Approvals with Sustainability Chairperson: This item was deferred.

CONSENT AGENDA

Approve Minutes of the August 15, 2023 Special Meeting:

Following review, upon a motion duly made by Director Hoisington, seconded by Director Conway and upon vote unanimously carried, the Board approved the Consent Agenda item, as presented.

FINANCIAL MATTERS

Public Hearing to Consider Amendment to 2023 Budget and Adoption of Resolution to Amend the 2023 Budget and Appropriate Expenditures: Mr. Rodriguez stated that no amendment of the 2023 Budget is required.

Public Hearing on Proposed 2024 Budget and Adoption of Resolution to Adopt the 2024 Budget and Appropriate Sums of Money: Director Schulte opened the public hearing to consider the proposed 2024 Budget at 10:15 p.m.

It was noted that Notice stating that the Board would consider adoption of the 2024 budget and the date, time and place of the public hearing was published pursuant to statute. No written objections were received prior to the public hearing.

No public comments were received, and Director Schulte closed the public hearing at 10:16 p.m.

Following review, upon a motion duly made by Director Schulte, seconded by Director Hoisington and, upon vote, unanimously carried, the Board approved the 2024 Budget and adopted the Resolution to Adopt the 2024 Budget and Appropriate Sums of Money, as presented.

Claims and Disbursements from August 4 to November 7, 2023 Approved

RECORD OF PROCEEDINGS

and Paid via Bill.com, and Expenses Associated with Administering The Candelas Sustainability Trust: Following review, upon a motion duly made by Director Hoisington, seconded by Director Conway and, upon vote majority carried, the Board ratified approval of claims and disbursements from August 4 to November 7, 2023 approved and paid via Bill.com, and expenses associated with administering The Candelas Sustainability Trust. Director Schulte abstained from the vote.

2022 Vauxmont Metropolitan District Audit (as a Component Unit of Vauxmont MD): Upon a motion duly made by Director Hoisington, seconded by Director Conway and, upon vote, unanimously carried, the Board ratified the approval and filing of the 2022 Vauxmont Metropolitan District Audit.

OPERATIONAL MATTERS

Sustainability Committee Guidelines and Procedures: Attorney Newton informed the Board that he will provide a written report on the Sustainability Committee guidelines and procedures once his research is complete.

LEGAL MATTERS

There were no legal matters presented.

OTHER BUSINESS

There was no other business.

ADJOURNMENT

Upon motion duly made by Director Hoisington, seconded by Director Smith and, upon vote, unanimously carried, the meeting was adjourned at 10:19 p.m.

Respectfully submitted,

Secretary for the Meeting

Vauxmont Metropolitan District
Interim Check List - CSID Only
November 8, 2023 - February 14, 2024

Check Date	Bill.com Reference	Vendor	Amount
2/8/2024	P24020702 - 3823377	Elysia Titone	\$ 2,250.00
2/8/2024	P24020702 - 3823379	Jennifer Douglas	2,250.00
2/8/2024	P24020702 - 3823381	Stefan Droste	1,687.50
Check List Total			\$ 6,187.50

Check List Count = 3